



HOLY TRINITY

LUTHERAN SCHOOL

N50W35181 Wisconsin Ave
Oconomowoc, WI 53066
262.567.2737
church@holytrinityels.org
www.holytrinityels.org

A member congregation of the Evangelical
Lutheran Synod (ELS), in fellowship with the
Wisconsin Evangelical Lutheran Synod (WELS).

Enrollment Packet 2023-2024 School Year 5K – Grade 6

January 31, 2023

Greetings from Holy Trinity,

Once again, it is the time of year when we start getting ready for our next school year. This packet contains the necessary enrollment forms. **To register your child, please submit the following forms, along with the enrollment fee.**

Enrollment Checklist:

- Application for Enrollment
- Health and Emergency Contact Information
- Tuition Payment Plan
- Enrollment Fee (check one):
 - \$50 (child) \$75 (family) *make check payable to Holy Trinity Lutheran*

Early Bird Discount:

- \$25 per child before March 31, 2023 \$35 per child before May 31, 2023

A school calendar, school supply information, school handbook, and immunization form will be sent to enrolled families on or around July 15th, 2023.

We look forward to serving you with outstanding, Christ-centered, and student-focused education in the next school year.

Holy Trinity Lutheran School

Application for Enrollment

2023-2024 School Year

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I. STUDENT INFORMATION

STUDENT'S NAME _____
First Middle Last

Student's Gender: MALE FEMALE Student's DATE OF BIRTH ____/____/____

Incoming Grade Level for 2023-2024 School Year:

5K Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6

HOME PHONE: _____ HOME EMAIL ADDRESS: _____

COUNTY OF RESIDENCE: _____ SCHOOL DISTRICT OF RESIDENCE: _____

HOME ADDRESS: _____

CITY _____ STATE _____ ZIP _____

ETHNICITY (Check only one) Required by U.S. Department of Education

- Hispanic or Latino White Black or African American
 Asian Native Hawaiian or Pacific Islander American Indian or Alaska Native
 Two or more races, not of Hispanic or Latino origin

PREVIOUS SCHOOL ATTENDED _____
School Name City State

II. RELIGIOUS INFORMATION

STUDENT'S CHURCH _____
Church Name City, State Affiliation or Demomination

IS STUDENT BAPTIZED? YES NO BAPTISM DATE _____

Enrollment Application Continued on next page

Holy Trinity Application for Enrollment

2023-2024 School Year

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III. MOTHER/GUARDIAN INFORMATION			IV. FATHER/GUARDIAN INFORMATION		
Mother's/Guardian's Name (First, Last)			Father's/Guardian's Name: (First, Last)		
Home Address			Home Address		
City	State	Zip	City	State	Zip
Phone Number:			Phone Number:		
Email Address:			Email Address:		
Workplace:			Workplace:		
Work Phone Number:			Work Phone Number:		
Church Name:			Church Name:		
Church Affiliation or Denomination:			Church Affiliation or Denomination:		

Health & Emergency Contact Information

2023-2024 School Year

STUDENT'S NAME _____ Grade _____

IF THE PARENTS CANNOT BE REACHED, WHOM SHOULD THE SCHOOL CONTACT TO AUTHORIZE TREATMENT DURING THE DAY IN CASE OF AN EMERGENCY?

NAME _____ RELATIONSHIP _____

PHONE NUMBER(S) _____

(Include Area Code)

DOES THIS STUDENT HAVE ANY KNOWN ALLERGIES?

Also include mediation allergy:

1. _____ Reaction is: _____
2. _____ Reaction is: _____
3. _____ Reaction is: _____

Has food/plant/animal allergy to:

1. _____ Reaction is: _____
2. _____ Reaction is: _____
3. _____ Reaction is: _____

DOES THIS CHILD HAVE ASTHMA? YES NO

DOES THE STUDENT TAKE ANY MEDICATION ON A DAILY BASIS? YES NO

If yes, please list: _____

IN CASE OF AN EMERGENCY WE WILL FOLLOW THE STEPS BELOW:

1. PARENTS WILL BE NOTIFIED.
2. IF PARENTS ARE NOT AVAILABLE, THE LISTED CONTACT PERSON WILL BE CALLED. IF NECESSARY, THE STUDENT WILL BE TRANSPORTED TO OCONOMOWOC MEMORIAL HOSPITAL.

IF YOU WOULD LIKE US TO FOLLOW A DIFFERENT PROCEDURE, PLEASE STATE THAT HERE:

Holy Trinity Tuition Payment Plan

2023-2024 School Year

I. PAYMENT AMOUNT

Holy Trinity Lutheran Church places a high emphasis on Christian education. The school is a large part of the church's budget. Please keep in mind that the actual cost to educate children at Holy Trinity Lutheran School is over \$8,000 per student. The church members happily give a generous portion of their offerings to support the budget of our school so children can learn about our Savior, and so **Holy Trinity tuition is simply \$1,500 per child.**

Student Name _____ Grade Level _____ Tuition Amount: \$ _____

Student Name _____ Grade Level _____ Tuition Amount: \$ _____

I would like to donate an additional amount toward the actual cost of my child's tuition. Additional donation: \$ _____

Total Amount Due: \$ _____

II. PAYMENT SCHEDULE

Families paying annually, semi-annually, or quarterly will receive a tuition billing statement two weeks before the payment due date. The first tuition statement will be sent by July 15th, 2023. Make checks payable to Holy Trinity Lutheran.

Payment Plan and Due Dates (Check one box):

<input type="checkbox"/> Annual Full amount due July 31.	<input type="checkbox"/> Semi-Annual (2) equal payments due July 31 and January 31.	<input type="checkbox"/> Quarterly (4) equal payments due on July 31, October 31, January 31, and April 30.
<input type="checkbox"/> Monthly (10) equal payments due end of the month July through April, paid through Brightwheel. Billing notifications will be emailed two days before the due date. Payments may be made online, or by submitting cash or a check and placing it in the payment box at the school hallway entry door. Payments include tuition plus any fees associated with payment through Brightwheel. To set up this payment method: <ol style="list-style-type: none"> 1. Download the <u>Brightwheel</u> app on your phone. 2. Provide us with an email address you would like to use for Brightwheel billing: _____ 		
<input type="checkbox"/> I am already enrolled and using Brightwheel through Holy Trinity/Tree of Life Learning Center.		

III. PARENT/GUARDIAN TUITION PAYMENT AGREEMENT AND SIGNATURE

I agree to pay the tuition owed according to the payment plan I have indicated above. I understand that a late fee of \$20 may be charged for each payment that is late.

PARENT/GUARDIAN SIGNATURE _____ DATE _____